



GREATER JOLIET AREA YMCA APPLICATION FOR EMPLOYMENT

Application MUST be filled out completely

Discrimination because of race, creed, color, national origin, religion, gender, age or disability is prohibited. The YMCA is an equal opportunity employer.

NOTE: This application will be kept on ACTIVE file for 30 days only.

Date of Application _____ Position Applying For _____ No. _____

Name: _____
Last First (legal) M.I. Informal (Nick) Name

Address: _____ Phone: _____

City: _____ State: _____ Zip: _____ E-mail: _____

Have you reviewed the Position Description for the job you are applying for? Yes No

Are you under 18 years of age? Yes No

AVAILABILITY: Seeking Part-Time Employment Seeking Full-Time Employment

I am unavailable to work the following hours and days:

REFERRED: How were you referred to the YMCA? Y Member Friend Y Staff _____ Ad Other: _____

Relative (Family) Employed at the YMCA? Joliet Another Y Currently In the Past

Have you ever worked for the YMCA? No Yes If so, where and when _____

ACTIVITIES: Describe non-employment activities you have been engaged in that might strengthen your application- i.e.; Sports, Hobbies, Clubs, Service Organizations, etc. _____

WORK EXPERIENCE: Paid or Volunteer- Complete all information and begin with the most recent- Include Military Service.

Employer (Most Recent): _____ Employer's Address: _____

Contact Person or Supervisor: _____ Phone: _____

Position Title or Responsibilities: _____

Beginning Salary: _____ Beginning Date of Employment: _____

Ending Salary: _____ Ending Date of Employment: _____ Currently Employed

Reason for Leaving: _____

Employer: _____ Employer's Address: _____

Contact Person or Supervisor: _____ Phone: _____

Position Title or Responsibilities: _____

Beginning Salary: _____ Beginning Date of Employment: _____

Ending Salary: _____ Ending Date of Employment: _____

Reason for Leaving: _____

Employer: _____ Employer's Address: _____
 Contact Person or Supervisor: _____ Phone: _____
 Position Title or Responsibilities: _____
 Beginning Salary: _____ Beginning Date of Employment: _____
 Ending Salary: _____ Ending Date of Employment: _____
 Reason for Leaving: _____

REFERENCES: (One of the following references must be a family member)

Name: _____ Address: _____ Home Phone: _____ Cell: _____
 Name: _____ Address: _____ Home Phone: _____ Cell: _____
 Name: _____ Address: _____ Home Phone: _____ Cell: _____

EDUCATION & TRAINING: Check here if you do NOT have a high school degree or equivalent.

Name & Address of High School, Business/Trade School	Major Course or Degree Program	Dates attended Month & Year	Degree Received

OTHER CERTIFICATION & TRAINING: Provide type, dates and where it was obtained.

.....

- I certify that all the above information is accurate to the best of my knowledge and belief and I understand that misrepresentation or omission of facts on this form is cause for disqualification for employment consideration or dismissal if hired.
- I understand that the contents of this application neither implies nor creates an employment contract. Employment at the Greater Joliet Area YMCA is "at will." This means that employment may be terminated at any time with or without cause or notice by the employee or organization.
- I authorize the employers and references listed above to give the YMCA any and all information concerning my previous employment and pertinent information they may have, personal or otherwise, and release all parties from liability for any damage that may result from furnishing same to the YMCA.
- I understand that employment is subject to completing other post-employment records and forms and providing documents which satisfy the requirements of the Immigration Reform and Control Act of 1986.
- I understand that the Greater Joliet Area YMCA is a drug and alcohol free environment and that employment approval is contingent upon passing a criminal background check. I hereby authorize investigation of all statements contained in this application and on the background check request.
- I understand that employment, should an employment offer be made, consists of a probationary period of 90 days.
- I understand that the YMCA requires a state of Illinois police background check on all persons offered a position at the YMCA and continued employment requires that the police report reflects that you have no felony conviction or evidence of criminal activity.

- Resume attached to this application
- Additional information has accompanied this application for employment

Signature of Applicant

Parent's Consent Statement:

I, _____ on _____ hereby give consent for _____, to apply for
Signature of consenting parent or legal guardian Date
 employment at above named employer.