

C.W. AVERY FAMILY YMCA

PRIVATE SWIM LESSON

PROCEDURES AND GUIDELINES

***ONCE REQUESTING PRIVATE SWIM LESSONS, YOU WILL BE PLACED ON A WAITING LIST AND CALLED PRIOR TO THE BEGINNING OF THE NEXT SESSION. PUTTING IN A REQUEST DOES NOT GUARANTEE PLACEMENT IN PRIVATE LESSONS.**

***A PRIVATE LESSON SESSION CONSISTS OF 5 LESSONS AS SCHEDULED.**

***PRIVATE LESSON SESSIONS BEGIN 1 WEEK AFTER GROUP LESSONS.**

***ALL PRIVATE LESSONS ARE SCHEDULED THROUGH THE AQUATIC MANAGER ONLY. PLEASE CONTACT TRACEY AT EXT. 226.**

***PRIVATE LESSON SCHEDULING IS BASED UPON THE AVAILABILITY OF OUR INSTRUCTORS. WE WILL HOWEVER, STRIVE TO MEET YOUR AVAILABILITY.**

***REGISTERING FOR YOUR PRIVATE LESSON MAY ONLY BE DONE AFTER OBTAINING APPROVAL AND CONFIRMATION FROM THE AQUATIC MANAGER. REGISTRATION AND PAYMENT IS TO BE COMPLETED ON THE FIRST DAY OF CLASS.**

***YOU MUST PROVIDE YOUR PRIVATE LESSON INSTRUCTOR WITH YOUR RECEIPT CONFIRMING PAYMENT BEFORE THE BEGINNING OF THE FIRST SCHEDULED CLASS.**

***IT IS REQUIRED THAT MEMBERS NOTIFY INSTRUCTOR 24 HOURS IN ADVANCE TO RESCHEDULE A LESSON OR THE MEMBER WILL LOSE THAT LESSON.**

***ALL LESSONS ARE NON-REFUNDABLE AND NON-TRANSFERABLE.**

***REGARDLESS OF ARRIVAL TIME, LESSONS WILL END AT THE SCHEDULED TIME.**

I _____ HAVE READ THE ABOVE & UNDERSTAND & ACCEPT THESE POLICIES, AS THEY RELATE TO THE C.W.AVERY FAMILY YMCA AND PRIVATE SWIM LESSONS.

ACKNOWLEDGED & AGREED:

_____ **DATE:** _____

C.W. AVERY FAMILY YMCA

PRIVATE SWIM LESSONS

REQUEST FORM

(Please complete and turn in to the front desk.)

PARENT NAME: _____ REQUEST DATE: _____

CHILD(REN)NAME _____ AGE _____

_____ AGE _____

_____ AGE _____

HOME PHONE: _____ CELL PHONE: _____

MEMBER TYPE: FULL PROGRAM

HAS YOUR CHILD PARTICIPATED IN OUR SWIM PROGRAM BEFORE? YES NO

IF SO, WHAT LEVEL WERE THEY IN? _____

INSTRUCTOR PREFERANCE, IF ANY: MALE FEMALE

SPECIFIC INSTRUCTOR: _____

DAY(S)/TIME(S) AVAILABLE FOR LESSON: _____

PHYSICAL RESTRICTIONS/SPECIAL NEEDS: _____
