



# GREATER JOLIET AREA YMCA POSITION DESCRIPTION

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Note: This description is to be considered a starting point for the POSITION which may be adjusted from time to time with the agreement of the employee but is not to be considered as part of a CONTRACT between the YMCA and the EMPLOYEE.

## POSITION TITLE

NUMBER

WAGE

DATE

**AQUATIC INSTRUCTOR IN TRAINING**

21-288

2/28/06

LOCATION:

ALL CENTERS

Arts Ed Center

Smith

C.W. Avery

Central City

Galowich

Metro

## DESCRIPTION of POSITION

PROVIDE BEGINNING AQUATIC INSTRUCTION WHILE LEARNING TEACHING TECHNIQUES WITH ON THE JOB EXPERIENCE. ALL AQUATIC INSTRUCTION WILL BE UNDER THE SUPERVISION OF A TRAINED / CERTIFIED YMCA AQUATIC INSTRUCTOR OR AQUATIC DIRECTOR.

PROMOTE THE GOALS AND OBJECTIVES OF THE YOUNG MEN'S CHRISTIAN ASSOCIATION

## EDUCATION and/or SPECIAL TRAINING / CERTIFICATION REQUIREMENTS:

- HIGH SCHOOL DIPLOMA
- ASSOCIATE DEGREE
- BACHELORS DEGREE
- MASTERS DEGREE
- 45  CPR / AED CERTIFICATION
- 45  FIRST AID CERTIFICATION

- AQUATIC CERTIFICATION
- REGULAR DRIVERS LICENSE
- COMMERCIAL DRIVERS LICENSE
- CODE OF CONDUCT REVIEW W/ SUPERVISOR
- 90 OTHER child abuse prevention / customer service training

## ITEMS BELOW INDICATED WITH A LETTER ARE REQUIREMENTS OF THIS POSITION:

If you do not believe you can meet any one or more of the ITEMS **Do Not Sign** this page and ask the person interviewing you if ACCOMODATION(S) can be arranged.

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> HEAR WITHOUT AIDS              | <input checked="" type="checkbox"/> WORK WITH CHLORINE / ACID     | <input checked="" type="checkbox"/> WORK AT COUNTERS OVER 48 IN. HIGH               |
| <input checked="" type="checkbox"/> SPEAK CLEARLY                  | <input checked="" type="checkbox"/> WORK IN HIGH HUMIDITY         | <input type="checkbox"/> SET UP GYMNASTICS/PROGRAM EQUIP.                           |
| <input checked="" type="checkbox"/> SPEAK LOUDLY (Warn of Danger)  | <input checked="" type="checkbox"/> WORK IN TEMP. OVER 80 DEGREES | <input checked="" type="checkbox"/> WORK WITH NOISE OVER 50 DECIBELS                |
| <input checked="" type="checkbox"/> READ/WRITE ENGLISH             | <input type="checkbox"/> WORK IN TEMP. UNDER 35 DEGREES           | <input checked="" type="checkbox"/> WORK WITH KIDS UNDER 6 YRS. OLD                 |
| <input type="checkbox"/> READ/WRITE SPANISH                        | <input checked="" type="checkbox"/> WORK IN POLLEN ATMOSPHERE     | <input checked="" type="checkbox"/> WORK WITH CHILDREN OVER 6 YRS. OLD              |
| <input checked="" type="checkbox"/> 20/20 WITH or W/O LENSES       | <input checked="" type="checkbox"/> WORK IN SUN LIGHT             | <input checked="" type="checkbox"/> WORK WITH SENIOR CITIZENS                       |
| <input checked="" type="checkbox"/> SMELL (Smoke, Chemicals, Etc.) | <input checked="" type="checkbox"/> USE CAUSTIC CHEMICALS         | <input checked="" type="checkbox"/> ABLE TO Direct and/or Plan Activities of Others |
| <input checked="" type="checkbox"/> BEND / STOOP / TWIST           | <input checked="" type="checkbox"/> WORK IN AIR CONDITIONING      | <input checked="" type="checkbox"/> ABLE TO Influence people                        |
| <input checked="" type="checkbox"/> PUSH / PULL                    | <input checked="" type="checkbox"/> WORK IN NON-AIR CONDITIONING  | <input checked="" type="checkbox"/> ABLE TO Work Effectively Under STRESS           |
| <input checked="" type="checkbox"/> WALK                           | <input type="checkbox"/> TYPE 20 WORDS PER MINUTE                 | <input checked="" type="checkbox"/> ABLE TO Work Under Specific Instructions        |
| <input checked="" type="checkbox"/> CLIMB / BALANCE                | <input type="checkbox"/> TYPE 40 WORDS PER MINUTE                 | <input checked="" type="checkbox"/> ABLE TO Make Good Judgements & Decisions        |
| <input type="checkbox"/> CLIMB STAIRS OVER 30FT.                   | <input type="checkbox"/> USE A COMPUTER OVER 6 HRS./ DAY          | <input type="checkbox"/> ABLE TO Execute Proper Sports Signals                      |
| <input type="checkbox"/> LIFT 25 LBS.                              | <input type="checkbox"/> OPERATE VIDEO / ELECTRONIC EQUIP.        |   |
| <input type="checkbox"/> LIFT 50 LBS.                              | <input type="checkbox"/> OPERATE POWER TOOLS/MOWERS Etc.          |   |
| <input checked="" type="checkbox"/> LIFT OVER 50 LBS.              | <input type="checkbox"/> OPERATE EQUIP. (Press, Copiers, Etc.)    |   |
| <input checked="" type="checkbox"/> WORK IN CHLORINE AREA          |   |   |

**SPECIAL REQUIREMENTS:**  
MUST MAINTAIN CURRENT LIFEGUARD CERTIFICATION AND COMPLETE SPECIAL CERTIFICATION PROGRAM FOR 17 YR

APPLICANTS NAME (Printed) \_\_\_\_\_ DATE \_\_\_\_\_

I HAVE READ AND UNDERSTAND THIS POSITION DESCRIPTION AND I BELIEVE I AM CAPABLE AND QUALIFIED TO HANDLE THE POSITION AS PRESENTED. SIGNED: \_\_\_\_\_

Staff Orientation / Child Abuse Prevention Training

Staff Orientation Training Child Abuse Prevention Training

X - Indicator R - Required H - Positive / Not Required 30 - Required Within 30 Days 90 - Required Within 90 Days