



GREATER JOLIET AREA YMCA POSITION DESCRIPTION

1

Note: This description is to be considered a starting point for the POSITION which may be adjusted from time to time with the agreement of the employee but is not to be considered as part of a CONTRACT between the YMCA and the EMPLOYEE.

POSITION TITLE

AQUATIC INSTRUCTOR -NON LIFEGUARD CERTIFIED	NUMBER 21-278	WAGE 	DATE 2/28/06
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LOCATION: ALL CENTERS Arts Ed Center Smith C.W. Avery Central City Galowich Metro

DESCRIPTION of POSITION

PROVIDE GUIDANCE AND INSTRUCTION TO TRAIN PEOPLE (PRE-SCHOOL THROUGH SENIOR CITIZENS) TO SWIM. CONVEY THE TECHNICAL SKILLS NECESSARY TO LEARN SWIMMING SKILLS. PROVIDE CONTROL AND DISCIPLINE FOR THE PERSONS USING SWIMMING FACILITIES.

MUST BE TINSTRUCTOR TRAINED BY YMCA AQUATIC DIRECTOR OR YMCA OF USA OR RED CROSS CERTIFIED AS SWIM INSTRUCTOR.

PROMOTE THE GOALS AND OBJECTIVES OF THE YOUNG MEN'S CHRISTIAN ASSOCIATION

EDUCATION and/or SPECIAL TRAINING / CERTIFICATION REQUIREMENTS:

<input type="checkbox"/> HIGH SCHOOL DIPLOMA	<input checked="" type="checkbox"/> R AQUATIC CERTIFICATION
<input type="checkbox"/> ASSOCIATE DEGREE	<input type="checkbox"/> REGULAR DRIVERS LICENSE
<input type="checkbox"/> BACHELORS DEGREE	<input type="checkbox"/> COMMERCIAL DRIVERS LICENSE
<input type="checkbox"/> MASTERS DEGREE	<input checked="" type="checkbox"/> R CODE OF CONDUCT REVIEW W/ SUPERVISOR
<input checked="" type="checkbox"/> 45 CPR / AED CERTIFICATION	<input checked="" type="checkbox"/> 90 OTHER child abuse prevention / customer service training
<input checked="" type="checkbox"/> 45 FIRST AID CERTIFICATION	

ITEMS BELOW INDICATED WITH A LETTER ARE REQUIREMENTS OF THIS POSITION:

If you do not believe you can meet any one or more of the ITEMS **Do Not Sign** this page and ask the person interviewing you if ACCOMODATION(S) can be arranged.

<input checked="" type="checkbox"/> R HEAR WITHOUT AIDS	<input checked="" type="checkbox"/> R WORK WITH CHLORINE / ACID	<input checked="" type="checkbox"/> R WORK AT COUNTERS OVER 48 IN. HIGH
<input checked="" type="checkbox"/> R SPEAK CLEARLY	<input checked="" type="checkbox"/> R WORK IN HIGH HUMIDITY	<input type="checkbox"/> SET UP GYMNASTICS/PROGRAM EQUIP.
<input checked="" type="checkbox"/> R SPEAK LOUDLY (Warn of Danger)	<input checked="" type="checkbox"/> R WORK IN TEMP. OVER 80 DEGREES	<input checked="" type="checkbox"/> R WORK WITH NOISE OVER 50 DECIBELS
<input checked="" type="checkbox"/> R READ/WRITE ENGLISH	<input type="checkbox"/> WORK IN TEMP. UNDER 35 DEGREES	<input checked="" type="checkbox"/> R WORK WITH KIDS UNDER 6 YRS. OLD
<input type="checkbox"/> READ/WRITE SPANISH	<input checked="" type="checkbox"/> R WORK IN POLLEN ATMOSPHERE	<input checked="" type="checkbox"/> R WORK WITH CHILDREN OVER 6 YRS. OLD
<input checked="" type="checkbox"/> R 20/20 WITH or W/O LENSES	<input checked="" type="checkbox"/> R WORK IN SUN LIGHT	<input checked="" type="checkbox"/> R WORK WITH SENIOR CITIZENS
<input checked="" type="checkbox"/> R SMELL (Smoke, Chemicals, Etc.)	<input checked="" type="checkbox"/> R USE CAUSTIC CHEMICALS	<input checked="" type="checkbox"/> R ABLE TO Direct and/or Plan Activities of Others
<input checked="" type="checkbox"/> R BEND / STOOP / TWIST	<input checked="" type="checkbox"/> R WORK IN AIR CONDITIONING	<input checked="" type="checkbox"/> R ABLE TO Influence people
<input checked="" type="checkbox"/> R PUSH / PULL	<input checked="" type="checkbox"/> R WORK IN NON-AIR CONDITIONING	<input checked="" type="checkbox"/> R ABLE TO Work Effectively Under STRESS
<input checked="" type="checkbox"/> R WALK	<input type="checkbox"/> TYPE 20 WORDS PER MINUTE	<input checked="" type="checkbox"/> R ABLE TO Work Under Specific Instructions
<input checked="" type="checkbox"/> R CLIMB / BALANCE	<input type="checkbox"/> TYPE 40 WORDS PER MINUTE	<input checked="" type="checkbox"/> R ABLE TO Make Good Judgements & Decisions
<input type="checkbox"/> CLIMB STAIRS OVER 30FT.	<input type="checkbox"/> USE A COMPUTER OVER 6 HRS./ DAY	<input type="checkbox"/> ABLE TO Execute Proper Sports Signals
<input type="checkbox"/> LIFT 25 LBS.	<input type="checkbox"/> OPERATE VIDEO / ELECTRONIC EQUIP.	
<input type="checkbox"/> LIFT 50 LBS.	<input type="checkbox"/> OPERATE POWER TOOLS/MOWERS Etc.	
<input checked="" type="checkbox"/> R LIFT OVER 50 LBS.	<input checked="" type="checkbox"/> R OPERATE EQUIP. (Press, Copiers, Etc.)	
<input checked="" type="checkbox"/> R WORK IN CHLORINE AREA		

SPECIAL REQUIREMENTS:
MUST MAINTAIN CURRENT LIFEGUARD CERTIFICATION AND COMPLETE SPECIAL CERTIFICATION PROGRAM FOR 17 YR

APPLICANTS NAME (Printed) _____ DATE _____

I HAVE READ AND UNDERSTAND THIS POSITION DESCRIPTION AND I BELIEVE I AM CAPABLE AND QUALIFIED TO HANDLE THE POSITION AS PRESENTED. **SIGNED:** _____

Staff Orientation / Child Abuse Prevention Training

Staff Orientation Training Child Abuse Prevention Training

X - Indicator R - Required H - Positive / Not Required 30 - Required Within 30 Days 90 - Required Within 90 Days